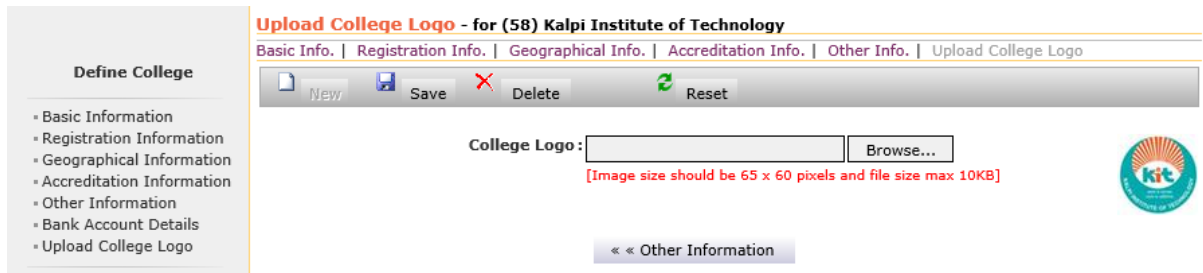


Steps to check whether College/Institute/Deptt. logo is uploaded or not

1. Go to <http://ku.digitaluniversity.ac/> and login with your ID and password
2. After login follow path as...

College Definition >> Define College >> Upload College Logo



If your logo is being shown do nothing else click on “Browse” and Upload College logo. Then Click on Save Button.

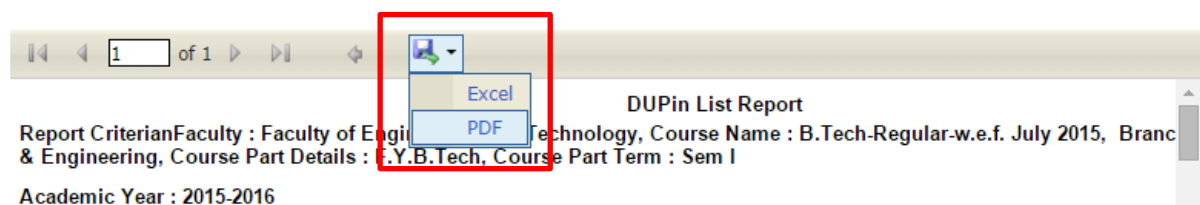
Steps to download Students Id-password (DU-PIN) report

1. Go to <http://ku.digitaluniversity.ac/> and login with your ID and password
2. After login follow path as...

Reports >> Admissions >> DU PIN List

3. Select all fields and click on PROCEED button.

DU Pin Report B.Tech-Regular-w.e.f. July 2015 - Computer Science & Engineering - F.Y.B.Tech - Sem I - For Year - 2015-2016



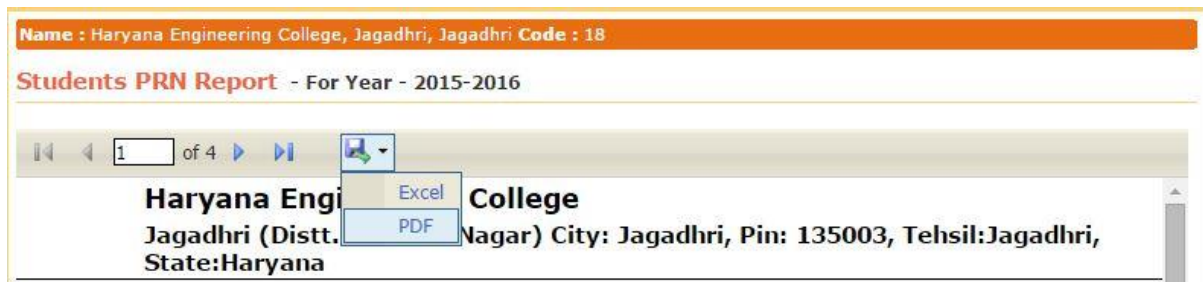
Save report in desired format.

Steps to download Students Roll No-PRN report

1. Go to <http://ku.digitaluniversity.ac/> and login with your ID and password
2. After login follow path as...

Admissions >> Report >> Students PRN

3. Select all mandatory fields and click on PROCEED button.



Save report in desired format.

Steps to add student's profile correction request from deptt./college/Institute login

1. Go to <http://ku.digitaluniversity.ac/> and login with your ID and password
2. After login follow path as...

Student Profile >> Add Profile Correction Requests...

- i. Add Student's PRN no OR use Advanced Search option
- ii. Click on suitable REQUEST FOR CORRECTION button.

NOTE: -

1. This process will be free for 30 days from the date of registration after that fee shall be a fine as per decided by the university.
2. To update contact details like address, mobile no & email id no request is required, deptt./college/institute can update at their own level.

Steps to check course wise registration statistics from deptt./college/Institute login

1. Go to <http://ku.digitaluniversity.ac/> and login with your ID and password
2. After login follow path as...

Registration >> Reports >> Registration Statistics >> College wise- Course wise Statistics...

Select Academic Year and click on PROCEED button.

Steps to download statistical reports & graphs from deptt./college/Institute login

1. Go to <http://ku.digitaluniversity.ac/> and login with your ID and password
2. After login follow path as...

Dashboard >> Statistical Reports OR Statistical Graphs

Following Statistical Reports are available:-

➤ Faculty Wise Category Statistics	➤ Course Part Wise Email Statistics	➤ Guardian Income Summary Statistics	➤ Faculty Wise Fee Collection Statistics
➤ Course Part Wise Category Statistics	➤ Birth Month Wise Student Statistics	➤ Gender Wise Social Reservation Statistics	➤ Course Wise Physical Disability Statistics
➤ Gender Wise Blood Group Statistics	➤ Religion Wise Caste Statistics	➤ Qualification Summary Statistics	➤ Course Wise Student Strength Statistics
➤ Course Part Wise Student Strength	➤ State Wise Student Statistics	➤ Course Part Wise Fee Collection Statistics	➤ Division Wise Student Strength Statistics
➤ Prn Generated Status	➤ Course Part Wise Marital Status	➤ Course Part Wise Not Inwarded Statistics	➤ Paper Wise Student Strength Statistics
➤ Gender Wise Caste Statistics	➤ Guardian Occupation Summary Statistics	➤ Student Wise Document Statistics	➤ Paper Wise -Division Wise Student Strength Statistics

Following Statistical Graphs are available:-

➤ Admission statistics	➤ Roll no & division stats.	➤ Eligibility statistics	➤ Transfer statistics
➤ Fee collection statistics	➤ Course statistics	Comparative analysis	

Steps to download student eligibility status report from deptt./college/Institute login

1. Go to <http://ku.digitaluniversity.ac/> and login with your ID and password
2. After login follow path as...

Registration >> Reports >> Eligibility Status Report...

Fill details and click on GENERATE REPORT button.

Student Eligibility Status Report

Select Academic Year : *

Select Faculty Name : *

Select Course Name : *

Select Course Branch : *

Select Course Part : *

Select Course Part Term : *

Include Criteria :

Eligible Students Provisionally Eligible Students

Not Eligible Students Student Having Eligibility Pending

Students Not Yet Processed Include Students whose Eligibility is not required to be processed for this Course Part Term

Eligibility Processed From : Eligibility Processed To :

Sort Students On :

Last Name First Name

Eligibility Form Number Permanent Registration Number(PRN)

Select all check boxes

Save Report in desired format

Sr.No.	Student Name as appeared on Statement of Marks	Eligibility Form No.	PRN Number	Eligibility Status	Reason	Result Status of previous Course Part/Term	User Name	Date & Time Stamp
1.	POOJA DEVI - MAHINDER SINGH (SUNITA DEVI)	86-16-2015-1159	2015008600000866	Provisionally Eligible	Original Migration Certificate Required with Requisite Late Fee Consolidated DMC required	Previous Result Record Does Not Exist	Vinod Kumar	Dec 16 2015 12:09PM
2.	PRIYANKA GOEL - ANIL KUMAR (REKHA RANI)	86-16-2015-1170	2015008600000874	Eligible	-	Previous Result Record Does Not Exist	Vinod Kumar	Dec 4 2015 3:30PM
3.	RAJNI DEVI - MAHINDER SINGH (SUNITA DEVI)	86-16-2015-1135	2015008600000851	Provisionally Eligible	Original Migration Certificate Required with Requisite Late Fee	Previous Result Record Does Not Exist	Vinod Kumar	Dec 16 2015 12:09PM